

## **London Borough of Harrow**

### **Key Decision Schedule ( November 2023 - January 2024 )**

#### **November 2023**

This is a list of Key Decisions which the Authority proposes to take at the above Cabinet meeting. The Cabinet agenda containing all the reports being considered will be published 5 clear days before the meeting.

#### **A Key Decision is one which is likely to:**

- (i) result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to its budget for the service or function to which the decision relates. A decision is significant if it involves expenditure or the making of savings of an amount in excess of £1m of capital or £500,000 of revenue or where savings or expenditure are less than these amounts but they constitute more than 50% of the budget attributable to the service in question; or
- (ii) be significant in terms of its effects on communities living or working in an area of two or more wards of the Borough.

#### **Decisions which the Cabinet intends to make in private**

The Cabinet may meet in private to consider reports which contain confidential information. A private meeting of the Cabinet is open only to Members of the Cabinet, other Councillors and Council officers. This Schedule also contains non-Key Decisions which involve Cabinet meeting in private. Any person can make representations to the Cabinet if they believe the decision should instead be made in the public Cabinet meeting by emailing [democratic.services@harrow.gov.uk](mailto:democratic.services@harrow.gov.uk).

The membership of the Cabinet is:

[Councillor Paul Osborn](#) (Leader), (Strategy)

[Councillor Marilyn Ashton](#) (Deputy Leader, Planning & Regeneration)

[Councillor David Ashton](#) (Finance & Human Resources)

[Councillor Stephen Greek](#) (Performance, Communications & Customer Experience)

[Councillor Hitesh Karia](#) (Children's Services)

[Councillor Jean Lammiman](#) (Community & Culture)

[Councillor Mina Parmar](#) (Housing)

[Councillor Anjana Patel](#) (Highways, Infrastructure and Community Safety)

[Councillor Pritesh Patel](#) (Adult Services & Public Health)

[Councillor Norman Stevenson](#) (Business, Employment & Property)

Subject	Nature of Decision	Cabinet Member / Lead officer	Open or Private Meeting	Additional Documents to be submitted and any Consultation to be undertaken
<b>NOVEMBER 2023</b>				
Procurement of Education IT System	To request an award of contract to Capita Business Services for One Education modules plus Family Hub and Youth Justice software.	<p>Councillor Hitesh Karia; Councillor Stephen Greek; Councillor David Ashton</p> <p>Divisional Director, Education Services david.harrington@harrow.gov.uk (report author), tel. 07714 089170</p>	Part exempt	
Harrow Youth Justice Annual Plan 2023-24	To approve the Plan.	<p>Councillor Hitesh Karia</p> <p>Director of Children's Services, Parmjit Chahal</p> <p>mark.scanlan@harrow.gov.uk (report author) tel: 07860 828861</p>	Open	Harrow Youth Parliament, Youth Justice Partnership Board including Police, Probation, Social Care, Health and Mental Health Providers, Community Safety, Education, Tri-Borough Judiciary and Voluntary Sector Provider: IgniteYouth.

Subject	Nature of Decision	Cabinet Member / Lead officer	Open or Private Meeting	Additional Documents to be submitted and any Consultation to be undertaken
Climate & Nature Strategy 2023 to 2030: consultation results and finalised Strategy for approval	Note the results of the public consultation on the draft Strategy and approve the final Strategy.	Councillor Anjana Patel  Matthew Adams, Assistant Director of Climate Change & Natural Resources matthew.adams@harrow.gov.uk	Open	Climate & Nature Strategy 2023 – 2030 and Equalities Impact Assessment
Harrow Long Term Transport Strategy: Draft for public consultation	Approve the draft Strategy for public consultation.  Note that the results of public consultation will be considered and reported back to Cabinet with the final Strategy for approval.	Councillor Anjana Patel  Dalton Cenac Dalton.Cenac@harrow.gov.uk	Open	Draft Long Term Transport Strategy, Draft Equalities Impact Assessment , The draft strategy will be consulted upon publicly if approved by Cabinet for consultation.
Electric Vehicle Charging Strategy: Draft for public consultation	Approve the draft Strategy for public consultation.  Note that the results of public consultation will be considered and reported back to Cabinet with the final Strategy for approval.	Councillor Anjana Patel  Dalton Cenac Dalton.Cenac@harrow.gov.uk	Open	Draft Electric Vehicle Charging Strategy, the draft strategy will be consulted upon publicly if approved by Cabinet for consultation.

Subject	Nature of Decision	Cabinet Member / Lead officer	Open or Private Meeting	Additional Documents to be submitted and any Consultation to be undertaken
<b>DECEMBER</b>				
DEFRA and Greater London Authority Silk Stream Chandos Recreation Ground	Approval for the procurement of the delivery phase for the DEFRA and GLA Silk Stream Chandos Recreation Ground Project	Councillor Anjana Patel  Director of Environment michael.bradshaw@harrow.gov.uk (report author) tel: 07927 548042	Open	Ward Councillors and Chandos Recreation Ground User Group
Calculation of Council Tax Base for 2024-2025	To approve the Council's Council Tax Base for 2024-25	Councillor David Ashton  Sharon Daniels, Interim Director of Finance & Assurance (S151 Officer) sharon.daniels@harrow.gov.uk	Open	

Subject	Nature of Decision	Cabinet Member / Lead officer	Open or Private Meeting	Additional Documents to be submitted and any Consultation to be undertaken
Estimated Surplus / (Deficit) on the Collection Fund 2023-2024	To agree the Council's collection fund position and to allow the appropriate transfers to the general or collection fund to clear surplus or deficit.	Councillor David Ashton  Sharon Daniels, Interim Director of Finance & Assurance (S151 Officer) sharon.daniels@harrow.gov.uk	Open	
Revenue and Capital Budget Monitoring Report Quarter 2 2023/24	To note the Revenue & Capital Budget for 2023-24 and to approve amendments to the Capital Programme if applicable.	Councillor David Ashton  Sharon Daniels, Interim Director of Finance & Assurance (S151 Officer) jo.frost@harrow.gov.uk (report author) tel: 020 8424 1978	Open	

Subject	Nature of Decision	Cabinet Member / Lead officer	Open or Private Meeting	Additional Documents to be submitted and any Consultation to be undertaken
<p>Housing Revenue Account Budget 2024-25 &amp; Medium-Term Financial Strategy 2025-26 to 2026-27, HRA Capital Programme 2024-25 to 2028-29 and 30 year HRA Business Plan</p>	<p>To make recommendations to Council to approve:</p> <ul style="list-style-type: none"> <li>- the HRA Budget for 2024-25;</li> <li>- HRA capital programme 2024-25 to 2028-29;</li> <li>- rents, service and facility charges for HRA social rented properties</li> <li>- community halls, garages and water charges for 2024-25 and</li> <li>- the HRA Business plan</li> </ul>	<p>Councillor David Ashton; Councillor Mina Parmar</p> <p>Tasleem Kazmi, Finance Business Partner - Housing and Regeneration tasleem.kazmi@harrow.gov.uk</p>	<p>Open</p>	<p>List of fees and charges to be considered for increase, summary budgets for MTFS – 3 years, Capital Programme 5 years and HRA Business Plan 30 years</p>
<b>JANUARY</b>				
<p>Calculation of Business Rates Tax Base for 2024-2025</p>	<p>To approve the Council's Business Rates Retention amount for 2024-25.</p>	<p>Councillor David Ashton</p> <p>Sharon Daniels, Interim Director of Finance &amp; Assurance (S151 Officer) sharon.daniels@harrow.gov.uk</p>	<p>Open</p>	